

# HOW TO REGISTER A TAXI IN GATEKEEPER



**GateKeeper**  
Vendor

User Name:

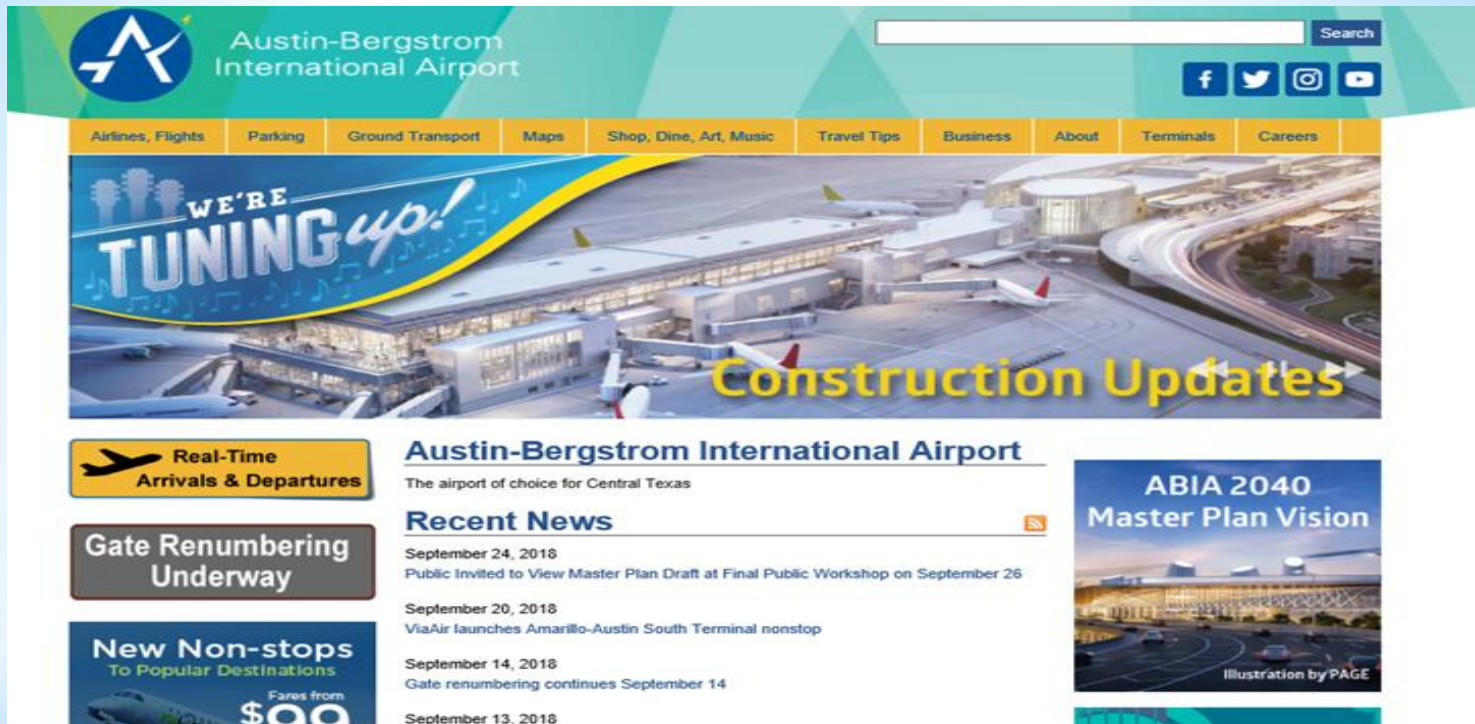
Password:

Remember me next time.

[Can't remember password?](#)



Austin-Bergstrom  
International Airport



**Login to the website:**

**<http://www.austintexas.gov/airport>**

**Click Ground Transportation**

- Groups and Charters: 512-929-3900 ext. 4 (after hours use ext. 2)

- AusSales@supershuttle.net

## Rules Ground Transportation

### Ground Transportation Permit Application

Download [permit application](#), complete, and send to below:

Ground Transportation  
2901 Employee Avenue  
Austin, TX 78719



**Click Permit Application**

**Thank you for taking the time to register for an account with this site. Please enter your company information then be reviewed and you will be contacted with further instructions.**

Does this Account represent a company/business or a person?

- Company
- Person

Next



**For taxi driver click person**

# Fill out the Application



Austin-Bergstrom International Airport

Thank you for taking the time to register for an account with this site. Please enter your company information into this form. Once completed, please click the Submit button and reviewed and you will be contacted with further instructions.

Your Full Name:  \*  
Your Email Address:  \*  
Your Phone Number:  \*

#### Account Information

Account First Name:   
Account Middle Name:   
Account Last Name:  \*  
Legal Name:   
Operator Type:  ▾

#### Address Information

Address 1:  \*  
Address 2:   
Address 3:   
City:  \*  
State:  ▾ \*  
Zip:  \*

#### Contact Information

Contact Name:  \*  
Contact Title:   
Contact Phone1:  Phone1 Extension:   
Contact Phone2:  Phone2 Extension:   
Contact Email Address:  \*  
Contact Fax Number:

#### Document Information

Account Application:  Browse... Clear  
Document Comments:   
Application Supporting Docs:  Browse... Clear  
Document Comments:

#### Your Comments

Application Comments:

# Example how to fill out the Application

then be reviewed and you will be contacted with further instructions.

Your Full Name:  \*  
Your Email Address:  \*  
Your Phone Number:  \*

## Account Information

First Name:   
Middle Name:   
Last Name:  \*  
Legal Name:   
Operator Type:  ▼

## Address Information

Address 1:  \*  
Address 2:   
Address 3:   
City:  \*  
State:  ▼ \*  
Zip:  \*

## Contact Information

Contact Name:  \*  
Contact Title:   
Contact Phone1:   
Contact Phone2:   
Contact Email Address:  \*  
Contact Fax Number:

Phone1 Extension:   
Phone2 Extension:

**Please upload  
your chauffeur  
permit**

## Document Information

Rules/Policies-Signature:  Browse... \* Clear  
Document Comments:

## Your Comments

Application Comments:

4#XW \*  
Enter Verification Code from Image:

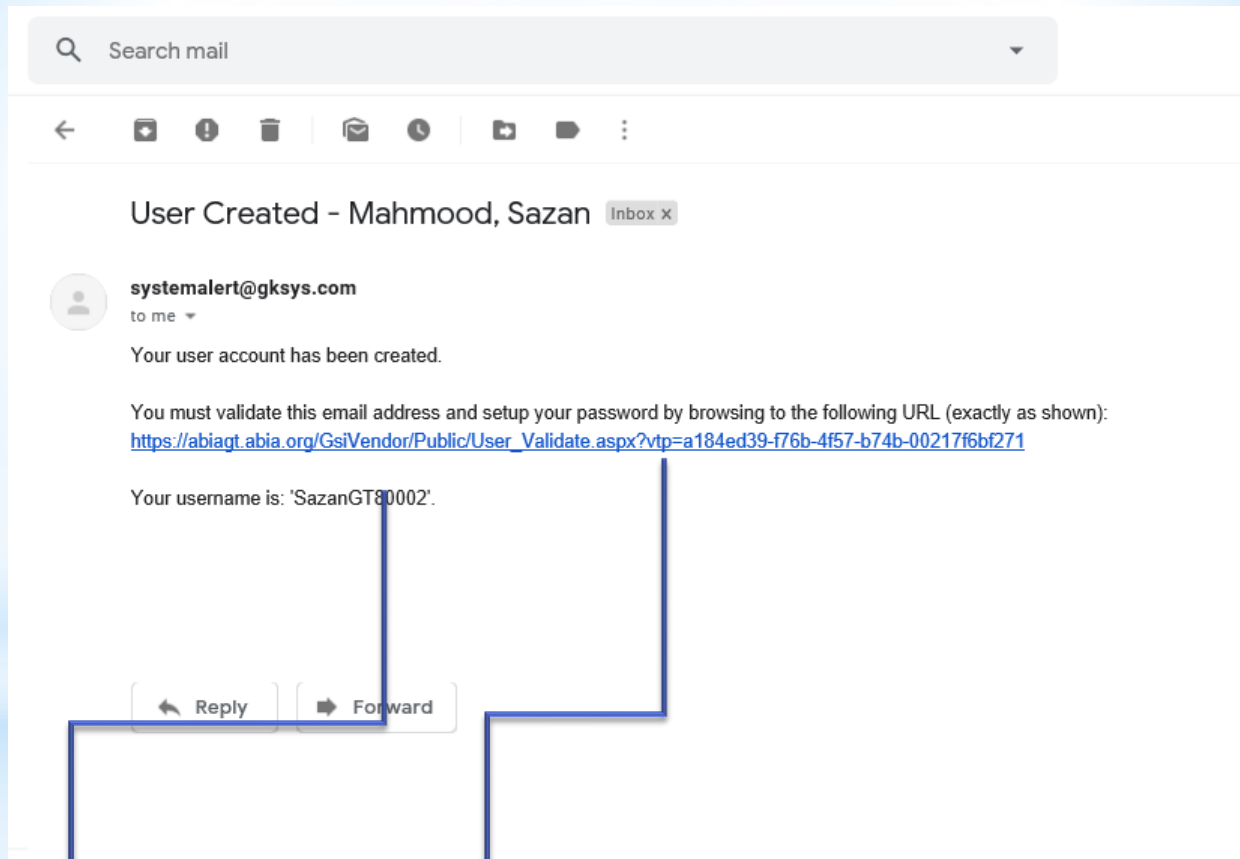


Show New Verification Number

**Click submit  
Application and wait for  
approval from GT  
admin**

Submit Application

# You will receive below email



**Click user name**

**Click the link**

# Make new password

**GateKeeper**  
Vendor

Austin-Bergstrom International Airport

### New User Validation

Thank you for validating your email address. Please set your password. This is required to gain access to your information.

Passwords must be at least three characters long.

New Password:

Confirm New Password:  \*

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**Create New password**



# Login with username and password



The screenshot shows a login form for 'GateKeeper Vendor'. The form includes a 'User Name' field with the value 'SazanGT80002', a 'Password' field with masked characters, a 'Remember me next time.' checkbox, and a 'Log In' button. The background of the form is a blurred image of a yellow taxi.

**Past user name**

**Password**

Account Navigation: [Read Events](#) [Trips](#)

Data changes will be submitted for review. They will not be visible until approved.

Account: **Mahmood, Sazan**

[Retrieve Account Balance](#)

|                                   |         |                              |             |
|-----------------------------------|---------|------------------------------|-------------|
| Dispatch Account:                 | Yes -   | Billing Type:                | Pre-paid    |
| Account Type:                     | Taxi    | Operator Type:               | Taxi        |
| Service Type:                     | Taxi    | Suspension Exempt:           | No          |
| Expired Permit Suspension Exempt: | No      | Insurance Suspension Exempt: | No          |
| Account ID:                       | GT80002 | Low/No Balance Thresh.:      | \$4.00/2.00 |
| Contract/Agreement:               |         | Color Scheme:                |             |
| Account Web Site:                 |         | Company Type:                |             |

Expand All  Collapse All

[Addresses](#)

[Add Address](#)

[Drivers/Vehicles](#)

Show Active Drivers/Vehicles Only

[Add Driver/Vehicles](#)

No data found.

[Contacts](#)

[Add Contact](#)

[Attachments](#)

[Add Attachment](#)

**Add the vehicles information that you will permit and operate at the airport  
Once you save, it will not show in your account prior to approval from GT admin.**

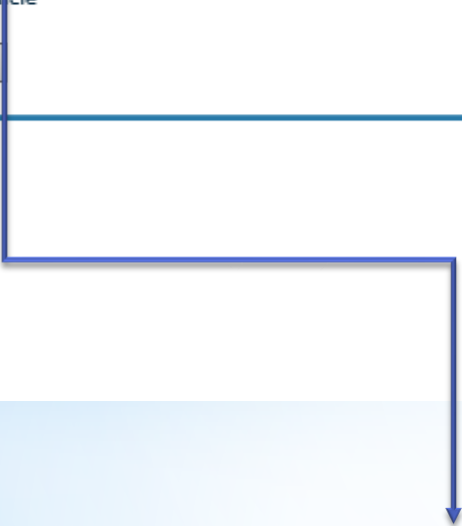
**Create New Driver/Vehicle**

**Mahmood, Sazan**

Is this new entity a Driver or a Vehicle?

- Driver
- Vehicle

Next



**Select vehicle and click next**

**Create New Driver/Vehicle**

**Mahmood, Sazan**

|                      |                                |
|----------------------|--------------------------------|
| Vehicle Number:      | <input type="text" value="p"/> |
| Vehicle Type:        | 1-8 Passenger                  |
| Make:                | Chevy                          |
| Model:               | Suburban                       |
| Year:                | 2010                           |
| License Plate:       | JJK2232                        |
| License Plate State: | Texas                          |
| Color:               | White                          |
| Capacity:            | 4                              |
| VIN:                 |                                |
| Fuel Type:           | Regular                        |
| Transponder:         |                                |
| Taxi Company:        | Co 2                           |

Next

Examples of how to complete vehicle number:

- If you drive Co Op 7 type CO 7.
- If you drive Central texas city 7 type CT 7.
- If you drive Yellow 7 type YC 7.

Note: there is a space between company and number

**Fill out vehicle information and click next**

**Create New Driver/Vehicle**

**Mahmood, Sazan**

Dispatch:

Dispatch Name:

Dispatch Priority:

Next

**Check  
the box**

**Company and  
number make  
sure there are  
space**

**Click next**

Click  
driver/vehicles



**GateKeeper** Vendor \*Hello!!! There is a price change coming on 3/31\*

Account Navigation: [Read Events](#) [Trips](#)

Data changes will be submitted for review. They will not be visible until approved.

**Account: Mahmood, Sazan**

|                                   |         |
|-----------------------------------|---------|
| Dispatch Account:                 | Yes -   |
| Account Type:                     | Taxi    |
| Service Type:                     | Taxi    |
| Expired Permit Suspension Exempt: | No      |
| Account ID:                       | GT80002 |
| Contract/Agreement:               |         |
| Account Web Site:                 |         |

Expand All  Collapse All

- Addresses
- Drivers/Vehicles**  Show Active Drivers/Vehicles Only
- Contacts
- Attachments

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**GateKeeper** Vendor \*Hello!!! There is a price change coming on 3/31\*

Account Navigation: [Read Events](#) [Trips](#)

Data changes will be submitted for review. They will not be visible until approved.

**Account: Mahmood, Sazan**

|                                   |         |
|-----------------------------------|---------|
| Dispatch Account:                 | Yes -   |
| Account Type:                     | Taxi    |
| Service Type:                     | Taxi    |
| Expired Permit Suspension Exempt: | No      |
| Account ID:                       | GT80002 |
| Contract/Agreement:               |         |
| Account Web Site:                 |         |

Expand All  Collapse All

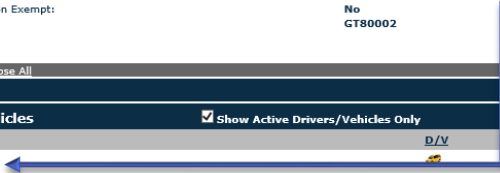
- Addresses
- Drivers/Vehicles**  Show Active Drivers/Vehicles Only
- Contacts
- Attachments

| ID                  | D/V | Service Type |
|---------------------|-----|--------------|
| Co 2 Mahmood, Sazan |     | Taxi         |

Show Page: 1 (Total Records Found: 1)

- Contacts
- Attachments

Click your  
name



Navigation: [Return to Account](#) [Add to Hot List](#) [Read Events](#) [Trips](#) [Inactivate Vehicle](#) [Transfer Vehicle to another Account](#) [Print Page](#)

Vehicle: **Co 2 Mahmood, Sazan**

[Edit Vehicle Details](#)

|                           |         |                           |           |
|---------------------------|---------|---------------------------|-----------|
| Service Type:             | Taxi    | Service Type:             | Taxi      |
| Permit Suspension Exempt: | No      | Permit Suspension Exempt: | No        |
| Dispatch/Name:            | No      | Dispatch/Name:            | Yes: Co 2 |
| Last Reader:              | Unknown | Last Reader:              | Unknown   |
| Decal Number:             | Unknown | Decal Number:             |           |

[Expand All](#) | [Collapse All](#)

### Vehicle Information

[Edit Vehicle](#)

### Access IDs

[Add Access ID](#)

| Access ID    | Access Policy | Access Category | Issued               | Returned           |
|--------------|---------------|-----------------|----------------------|--------------------|
| ABIA00000117 |               |                 | 8/6/2019 10:03:30 AM | 2/17/2020 11:22 PM |

Page: 1 (Total Records Found: 1) [Export To Excel](#) Show Records Per Page: 10

### Comments

[Add Comment](#)

### Suspensions

[Add Suspension](#)

### Permits

[Add Permit](#)

### Dispatch Special Request

[Edit Special Request](#)

### Attachments

[Add Attachment](#)

### Reports

### Change Log

**Add access ID:  
Toll tag or ABIA  
transponder**

Assign Access ID" button.

### Saz Limo transportation, Sazan SAZSUB

TEX.

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There is drop down list select based on the tag you have



Account Navigation: [Read Events](#) [Trips](#)

Data changes will be submitted for review. They will not be visible until approved.

**Account: Mahmood, Sazan**

[Retrieve Account Balance](#)

|                                   |         |                              |             |
|-----------------------------------|---------|------------------------------|-------------|
| Dispatch Account:                 | Yes -   | Billing Type:                | Pre-paid    |
| Account Type:                     | Taxi    | Operator Type:               | Taxi        |
| Service Type:                     | Taxi    | Suspension Exempt:           | No          |
| Expired Permit Suspension Exempt: | No      | Insurance Suspension Exempt: | No          |
| Account ID:                       | GT80002 | Low/No Balance Thresh.:      | \$4.00/2.00 |
| Contract/Agreement:               |         | Color Scheme:                |             |
| Account Web Site:                 |         | Company Type:                |             |

Expand All  Collapse All

**Addresses**

[Add Address](#)

| Type A  | Address1            | Address2 | Address3 | City   | State | Zip   |
|---------|---------------------|----------|----------|--------|-------|-------|
| Billing | 2105 cedar bend dr. |          |          | Austin | TX    | 78758 |

Show Page: 1 (Total Records Found: 1)

[Export To Excel](#) Show Records Per Page: 10

**Drivers/Vehicles**

Show Active Drivers/Vehicles Only

[Add Driver/Vehicle](#)

| ID                  | D/V | Service Type | Operator Type | Access ID    | Last Read |
|---------------------|-----|--------------|---------------|--------------|-----------|
| Co 2 Mahmood, Sazan |     | Taxi         | Taxi          | ABIA00000117 | Unknown   |

Show Page: 1 (Total Records Found: 1)

[Export To Excel](#) Show Records Per Page: 10

**Contacts**

[Add Contact](#)

| Title A | Name  | Type    | Phone1         | Phone2 | Fax | Email               |
|---------|-------|---------|----------------|--------|-----|---------------------|
| Driver  | Sazan | Primary | (512) 333-3333 |        |     | sazan.mob@gmail.com |

Show Page: 1 (Total Records Found: 1)

[Export To Excel](#) Show Records Per Page: 10

**Attachments**

[Add Attachment](#)

| Type A                       | Comment | Upload Date |
|------------------------------|---------|-------------|
| Rules & Policies - Signature |         | 08/06/2019  |

Show Page: 1 (Total Records Found: 1)

Show Records Per Page: 10